



CCS5083

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REPLY FORM 回條

To: **Computershare Hong Kong Investor Services Limited**
(the "Hong Kong Share Registrar")
17M Floor, Hopewell Centre
183 Queen's Road East, Wan Chai, Hong Kong

致：香港中央證券登記有限公司
(「香港股份過戶登記處」)
香港灣仔皇后大道東183號
合和中心17M樓

(Please **choose ONLY ONE** of the options below)
(請從以下選項中只選擇一項)

Option 1:	I/we hereby provide my/our email address in writing for receipt of future Corporate Communications** of the following listed company (the "Company") via electronic dissemination
選項1:	本人／吾等現以書面提供本人／吾等之電子郵件地址，以確保收到以下上市公司(「公司」)通過電子方式發佈的公司通訊**
Name of shareholder(s) 股東姓名：	Name of the listed company 上市公司名稱：
	NetEase, Inc. 網易股份有限公司
(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)	
Email address 電郵地址：(Note 3 / 附註3)	

Option 2:	I/we hereby request for receipt of Corporate Communications** of the Company in printed form (Please mark "✓" in the below box if applicable)	
選項2:	本人／吾等現要求收取公司的公司通訊**印刷本(如適用，請在以下方格內劃上「✓」號)	
I/we would like to receive future Corporate Communications** of the Company in printed form and noted that this instruction is valid only for one year starting from the receipt date of instruction. (Note 5)		
本人／吾等欲收取日後公司的公司通訊**的印刷本，並已知悉本指示由收取指示日期起計一年內有效。(附註5)		
☐ printed English version 英文印刷本	☐ printed Chinese version 中文印刷本	☐ printed English and Chinese versions 英文及中文印刷本

Name(s) of shareholder(s):
股東姓名：

Signature(s) (Note 1):
簽名(附註1)：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact number:
聯絡電話號碼：

Date:
日期：

Notes 附註：

- Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid. 請清楚填寫。閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
- Any Reply Form with no signature or otherwise incorrectly completed will be void. 任何回條若未有簽署或在其他方面填寫不正確，則本回條將會作廢。
- If the Company does not receive a functional email address in your reply, you will receive Actionable Corporate Communications* by post. 如公司沒有收到閣下的有效電子郵件地址，閣下將通過郵寄方式收取可供採取行動的公司通訊*。
- If you provide more than one email address by email, reply form and/or other means, only the latest one email address provided will be registered. 如閣下通過電郵、回條及／或其他方式提供多於一個的電子郵件地址，只有閣下最後提供的電子郵件地址將會被用於登記。
- If you mark "✓" in the box in Option 2, no email address will be registered and only Corporate Communications** in printed form will be received. 如閣下在選項2方格內劃上「✓」號，將不會有電子郵件地址被登記，只會收取公司通訊**的印刷本。
- For the avoidance of doubt, the Company does not accept any other instructions given on this Reply Form. 為免存疑，在本回條上的任何額外指示，公司將不予處理。

* Actionable Corporate Communications refer to any corporate communications that seek instructions from the Company's securities holders on how they wish to exercise their rights or make an election as the Company's securities holders. 可供採取行動的公司通訊乃指任何涉及及要求公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

** Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form. 除非另有註明，公司通訊乃指公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通知、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT
收集個人資料聲明

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). 本聲明中所指的「個人資料」與香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義相同。
- (ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications** and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form. 閣下於本回條所提供的個人資料將用於(包括但不限於)有關公司以電子方式發佈公司通訊**及就閣下持有的公司證券有關的其他事宜上與閣下聯絡。閣下是自願向公司提供個人資料。若閣下未能提供足夠資料，公司可能無法處理閣下在本回條上所述的指示及／或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Hong Kong Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes. 閣下的個人資料披露或轉移給公司的附屬公司、香港股份過戶登記處、及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Hong Kong Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk. 閣下有權根據《私隱條例》的條文查閱及／或修改閣下的個人資料。任何該等查閱及／或修改個人資料的要求均須以書面方式郵寄至香港股份過戶登記處(地址為香港灣仔皇后大道東183號合和中心17M樓)向香港隱私主任提出，或發送電郵至PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司

Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此回條時，請將郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。